

**Submission of
Annual Quality Assurance Report
(AQAR: 17-18)**

Under Revised Guidelines of IQAC and Submission of AQAR, October 2013

**Netaji Nagar College for Women
(Affiliated to University of Calcutta, West Bengal)**

*Re-Accredited with CGPA of 2.58
on seven point scale at B⁺ grade valid up to
December 01, 2021*



**170 / 13/ 1 Netaji Subhas Chandra Bose Road
P.O.: Regent Estate; Kolkata- 700092, West Bengal**

**To
The Director
NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL**
An Autonomous Institution of the University Grants Commission
P. O. Box. No. 1075, Opp: NLSIU, Nagarbhavi, Bangalore - 560 072 India



The Annual Quality Assurance Report (AQAR) of the IQAC
Academic Year: July 1, 2017 to June 30, 2018

Part – A

1. Details of the Institution:

1.1 Name of the Institution

NETAJI NAGAR COLLEGE FOR WOMEN

1.2 Address Line 1

170/13/1 Netaji Subhas Chandra Bose Road

Address Line 2

P.O.: Regent Estate

City/Town

Kolkata

State

West Bengal

Pin Code

700092

Institution e-mail address

netajinagarwomen@yahoo.com

Contact Nos.

033-2411-6711

Name of the Head of the Institution:

DR. TAPAN KUMAR GHOSH

Tel. No. with STD Code:

033-2481-5998

Mobile:

09874325889

Name of the IQAC Co-ordinator:

DR. BIPUL DE

Mobile & e-mail ID:

08902183615 ; vipulde@gmail.com

IQAC e-mail address:

iqac.nncw.cal@gmail.com

1.3 NAAC Track ID (For ex. MHC0GN 18879)

Or

1.4 NAAC Executive Committee No. & Date:

(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)

EC (SC)/19/A&A/20.2
dated December 02, 2016

1.5 Website address:

<http://www.netajinagarcollegeforwomen.in/>

Web-link of the AQAR:

http://netajinagarcollegeforwomen.in/wp-content/uploads/2018/12/NNCW_AQAR_2017-18.pdf

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	C+	NA	2007	5 years
2	2 nd Cycle	B+ (Annexure- i)	2.58 (Annexure- ii)	2016	5 years
3	3 rd Cycle				
4	4 th Cycle				

1.7 Date of Establishment of IQAC: DD/MM/YYYY

07/02/2015

1.8 AQAR for the year (for example 2010-11)

2017-18

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

- AQAR: 2011-12 submitted to NAAC on 26/12/2015
- AQAR: 2012-13 submitted to NAAC on 26/12/2015
- AQAR: 2013-14 submitted to NAAC on 26/12/2015
- AQAR: 2014-15 submitted to NAAC on 26/12/2015
- AQAR: 2015-16 submitted to NAAC on 28/10/2016
- AQAR: 2016-17 submitted to NAAC on : 14/12/2018

1.10 Institutional Status

University ☐ State ☐ Central ☐ Deemed ☐ Private ☐

Affiliated College **Yes** ☒ **No** ☐

Constituent College **Yes** ☐ **No** ☐

Autonomous college of UGC **Yes** ☐ **No** ☐

Regulatory Agency approved Institution **Yes** ☐ **No** ☐

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education ☐ Men ☐ **Women** ☒

Urban ☒ **Rural** ☐ **Tribal** ☐

Financial Status **Grant-in-aid** ☒ **UGC 2(f)** ☒ **UGC 12B** ☒

Grant-in-aid + Self Financing ☐ Totally Self-financing ☐

1.11 Type of Faculty/Programme

Arts ☒ **Science** ☒ **Commerce** ☐ **Law** ☐ **PEI (Phys. Edu.)** ☐

TEI (Edu) ☐ **Engineering** ☐ **Health Science** ☐ **Management** ☐

Others (Specify)

1.12 Name of the Affiliating University (for the Colleges)

University of Calcutta

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

NA

University with Potential for Excellence

NA

UGC-CPE

NA

DST Star Scheme

NA

UGC-CE

NA

UGC-Special Assistance Programme

NA

DST-FIST

NA

UGC-Innovative PG programmes

NA

Any other (*Specify*)

NA

UGC-COP Programmes

NA

2. IQAC Composition and Activities

2.1 No. of Teachers

06

2.2 No. of Administrative/Technical staff

01

2.3 No. of students

01

2.4 No. of Management representatives

01

2.5 No. of Alumni

01

2.6 No. of any other stakeholder and
community representatives

01

2.7 No. of Employers/ Industrialists

01

2.8 No. of other External Experts

01

2.9 Total No. of members

13

2.10 No. of IQAC meetings held

04

2.11 No. of meetings with various stakeholders:

No.

02

Faculty

Non-Teaching Staff

Students

Alumni

Others

02

2.12 Has IQAC received any funding from UGC during the year?

Yes

No

✓

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/~~Conferences~~/ Workshops/~~Symposia~~ organized by the IQAC

Total Nos. International National State Institution Level

(ii) Themes:

- TRAINING PROGRAM ON HANDICRAFTS AND PAINTING
- GST: THE ROAD AHEAD
- SUKANYA: SELF DEFENCE
- PCOS AND IT'S CHALLENGES
- FEEDING SMART FROM THE START
- SISTER NIVEDITA & WOMEN'S EDUCATION

2.14 Significant Activities and contributions made by IQAC:

- Submission of ***Detailed Project Report (DPR) on Component 9:*** Infrastructure Grants for Colleges to Rashtriya Uchchar Shiksha Abhiyan (RUSA), West Bengal (12/06/2018)
- IQAC organizes Training Program (three days) on ***Handicrafts and Painting*** for students with Fevicryl, Kolkata
- IQAC has taken initiatives towards promotion under CAS of five (05) teachers
- IQAC has taken initiatives towards the submission of papers to different Academic Staff Colleges (Human Resource Development Centres) for Faculty Development Program like Refresher Courses / Orientation Program / Short Term Courses of nine (09) teachers
- IQAC has taken initiatives towards the submission of papers to the Education Directorate, Govt. of West Bengal for Re-fixation of four (04) teachers to get the incremental benefit for M.Phil. / Ph.D.
- IQAC has coordinated the ***Group-D Recruitment Examination***, Government of West Bengal. (20/05/2017)
- IQAC has organised Orientation Program for the B.A. / B.Sc. First Year Students. (10/07/2017)
- IQAC has organized ***Workshop on GST*** with Department of Economics. (18.08.2017)
- IQAC has organised Health & Nutrition Fair in association with Department of Food & Nutrition. (04.09.2017)
- IQAC has organized an Awareness Program on Self-Defence 'SUKANYA' in association with the Community Division of Kolkata Police. **Dr. Sashi Panja, Honourable Minister-in-Charge**, Women & Child Development and Social Welfare, Government of West Bengal and Shri Sujay Kr. Chanda, IPS, Jt. Commissioner of Police, Kolkata had graced the occasion. (12/09/2017)

<ul style="list-style-type: none"> • IQAC has organized an Awareness Program on Health Issues (on PCOS) with Akumentis Healthcare Ltd. (15/09/2017) • IQAC has taken initiatives towards Golden Jubilee Celebration of Netaji Nagar Group of Colleges. (25/09/2017 & November 10-11, 2017) • IQAC has organized a 'QUIZ CONTEST' with STUDENTS' UNION. (16/11/2017) • IQAC has organized 'ANTAKSHARI CONTEST' with STUDENTS' UNION. (22/12/2017) • IQAC has organised a seminar on Sister Nivedita to celebrate the 150th Birth Anniversary of Sister Nivedita. Swami Balabhadranandaji Maharaj, Assistant General Secretary, Ramkrishna Math & Ramkrishna Mission, International Headquarter, Belur Math has delivered the key note address . (20/11/2017) • IQAC has coordinated the West Bengal Joint Entrance Examination, Government of West Bengal (22/04/2018) • Creation of Students Support Fund by IQAC. (08/12/2017)
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2.15 Plan of Action by IQAC/Outcome:

The plan of action chalked out by the IQAC in the beginning of the year towards Quality Enhancement and the outcome achieved by the end of the year *

	Plan of Action	Achievements / Organized
1.	To take the initiative to develop the co-curricular activities of the girls through some Training Program to explore the inherent talent	Training Program (three days) on Handicrafts and Painting for students with Fevicryl, Kolkata was organized
2.	To arrange few Awareness Program for the students on Self-Defence	An Awareness Program on Self-Defence was organized with the Community Division of Kolkata Police.
3.	To aware the students on several Health Issues or Health Problems	Organized on Seminar on PCOS with Akumentis Healthcare Limited.
4.	To prepare and submit the Detailed Project Report, Component 9: Infrastructure Grants for Colleges.	Submitted to Rashtriya Uchchatar Shiksha Abhiyan (RUSA), West Bengal
5.	To take proper initiatives to submit all the relevant documents for CAS to Education Directorate, Government of West Bengal	Re-fixation of Pay of five teachers from Stage-1 to Stage-2. Memo no: 3399-UGC; 4P-165-UGC / 09 (CAS) dated Kolkata, the 08.12.2017
6.	To take proper initiatives to submit all the relevant documents for the incremental benefits of M.Phil. / Ph.D. to Education Directorate, Government of West Bengal	Re-fixation of Pay of three teachers for M.Phil. / Ph.D.
7.	To celebrate the 150 th Birth Anniversary of Sister Nivedita by organising a Seminar	Celebrated with Ramkrishna Math & Ramkrishna Mission, International Headquarter, Belur Math.
8.	To move the papers of teachers for Orientation Program / Refresher Course / Short Term Program under Faculty Development program	

9.	To take initiatives for enhancing Infrastructural Facilities by utilising different Government aided funds	Setting up of a virtual classroom (with ICT) Sponsoring Agency: Higher education Department, Government of West Bengal. New books for different departments. Sponsoring Agency: Higher education Department, Government of West Bengal.
• Academic calendar : 17-18		
Annexure -iii		

2.15 Whether the AQAR was placed in statutory body Yes ☒ No ☐

Management ☐ Syndicate ☐ Any other body ☒

Provide the details of the major action taken:

1.	Preparation and Submission of Detailed Project Report (DPR) on Component 9: Infrastructure Grants for Colleges to Rashtriya Uchchatar Shiksha Abhiyan (RUSA), West Bengal.
2.	To assist the initiative taken by Principal for the smooth functioning of a Collaborative Outreach Program in association with R. C. Bose Centre For Cryptology & Security, Indian Statistical Institute -- To Promote the Education of Mathematics, Theoretical Computer Science & Cryptology
3.	Awareness Program on Self-Defence 'SUKANYA' in association with the Community Division of Kolkata Police
4.	Creation of Student's Support Fund for meritorious and economically backward girl students funded by IQAC.

Criterion – I (2017-18)

Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD				
PG				
UG	13			
PG Diploma				
Advanced Diploma				
Diploma				
Certificate				01
Others				
Total	13			01

Interdisciplinary				
Innovative				01

- 1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options
(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	
Trimester	
Annual	13

- 1.3 Feedback from stakeholders*
(On all aspects)

Alumni ☐ Parents ☐ Employers ☐ **Students** ☒

Mode of feedback : Online ☐ **Manual** ☒ Co-operating schools (for PEI) ☐

(Annexure – iv)

- 1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

University of Calcutta norms

- 1.5 Any new Department/Centre introduced during the year. If yes, give details.

No

Criterion – II (2017-18)

Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
20	15	2	1 (Principal)	3

2.2 No. of permanent faculty with Ph.D.

13

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
0	0	0	0	0	0	0	0	0	0

2.4 No. of Guest and Visiting faculty and Temporary faculty

27

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	04	05	03
Presented papers	04	03	
Resource Persons	01	-	-

2.6 Innovative processes adopted by the institution in Teaching and Learning:

Popular lectures, Wall Magazines and seminars based on topics of the Course curriculum for knowledge upgradation of the students.

2.7 Total No. of actual teaching days during this academic year

219

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

NIL

2.9 No. of faculty members involved in curriculum Re structuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

1

2.10 **Average percentage of attendance of students**

60-80%

2.11 **Course/Programme wise distribution of pass percentage :**

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.Sc (Hons.)	43(1 PNC*)		18.91%	72.97%	2.7%	94.59%
B.A (Hons.)	13 (1 PNC)			75%	12.5 %	87.50%
B.A (General)	88(10 PNC)			5.55%	20.83%	26.39%
B.Sc (General)	34 (10 PNC)		9.09%	86.36%		100.00%

2.12 **How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:**

Periodic meeting with the heads of the department to involve dynamic technique of teaching.

2.13 **Initiatives undertaken towards faculty development:**

<i>Faculty / Staff Development Programmes</i>	<i>Faculty Benefitted</i>	
	<i>Number</i>	<i>Name / Department</i>
HRD programmes	--	
UGC – Faculty Improvement Programme	--	
Refresher Courses / Summer / Winter schools etc.	01	Dr. Nilimpa Ghosh (Pol. Sc.)
Orientation Programmes	02	Dr. Barun Kr. Pal (Mathematics); Dr. Pradip Thakur (Physics)
Faculty Exchange Programme	--	
Staff training conducted by the University	04	Smt. Mousumi Biswas (Bengali) Dr. Shabana Haydar:3 (Education)
Staff training / Workshops conducted by other Institutions	04	Dr. Shabana Haydar: 4 (Education)
Staff training / Workshops conducted by HRDC (Academic Staff College)	01	Dr. Bipul De (Economics)
Short Term Course	03	Dr. Susmita Roy (Botany) Smt. Mousumi Biswas (Bengali) Dr. Nilimpa Ghosh (Pol. Sc.)

2.14 **Details of Administrative and Technical staff:**

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	7	0	0	0
Technical Staff	5	0	0	0

Criterion – III (2017-18)
Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

1	A Research Sub Committee has been formed
2	Motivates teachers for Minor / Major Research Project
3	Insists teachers for research publication in peer-reviewed journals
4	Inform teachers about the Faculty Development Program of different Human Resource Development centres (Academic Staff Colleges)
5	Insists teachers to organise Departmental Seminars

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number				
Outlay in Rs. Lakhs				

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number				
Outlay in Rs. Lakhs				

3.4 **Research Publications**

	International	National	Others
Peer Review Journals	11	03	
Non-Peer Review Journals			
e-Journals		01	
Conference proceedings		01	03

Details of research publications

Name	Department	Research Publications			Books published	
		International	National	e-journal	With ISBN	Chapter in Edited Books
Dr. Susmita Roy	Botany	02	--	--	---	01
Dr. Nilimpa Ghosh	Pol. Sc.	--	--	01	--	01
Dr. Shabana Haydar	Education	04	--	--	01	--
Dr. Moumit Roy Goswami	Env. Sc.	02	--	--	--	01
Dr. Bipul De	Economics	01	01		02	01
Dr. Bidisha Maity	Food & Nutrition	02	--	--	--	--

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects				
Minor Projects				
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College				
Students research projects (other than compulsory by the University)				
Any other(Specify)				
Total				

3.7 No. of books published: i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
DPE DBT Scheme/funds

3.9 For colleges Autonomy CPE DBT Star Scheme
INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences / seminars

organized by the Institution

Level	International	National	State	University	College
Number					05
Sponsoring agencies					Institution

3.12. **No. of faculty served as Experts, Chairpersons or Resource Persons:** **04**

1. Smt. Mousumi Biswas: Resource Person, IGNOU Study Centre, Vijaygarh Jyotish Ray College
2. Dr. Nilimpa Ghosh: Resource Person in Institutional Level Seminar, Khidirpur College
3. Dr. Moumit Roy Goswami: Resource Person, IGNOU Study Centere & Institutional Level Seminar
4. Dr. Arijit Ghosh: Resource Person, International Conference (29-31, Oct 2017), IAN

3.13 No. of collaborations: International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency From Management of University/College
Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	
	Granted	
International	Applied	
	Granted	
Commercialised	Applied	
	Granted	

3.17 No. of research awards / recognitions received by faculty and research fellows
Of the institute in the year:

Total	International	National	State	University	Distt.	College

3.18 No. of faculty from the Institution
who are Ph. D. Guides
and students registered under them

3.19 **No. of Ph.D. awarded by faculty from the Institution**

02

1. Dr. Susmita Roy, Department of Botany (Date of award: 17.08.2017)
2. Dr. Nilimpa Ghosh, Department of Political Science (Date of award: 05.09.2017)

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events:

University level 10 State level 01
National level International level

3.22 No. of students participated in NCC events:

University level State level
National level International level

3.23 No. of Awards won in NSS:

University level	<input type="text"/>	State level	<input type="text"/>
National level	<input type="text"/>	International level	<input type="text"/>

3.24 No. of Awards won in NCC:

University level	<input type="text"/>	State level	<input type="text"/>
National level	<input type="text"/>	International level	<input type="text"/>

3.25 **No. of Extension activities organized**

University forum	<input type="text"/>	College forum	<input type="text"/>
NCC	<input type="text"/>	NSS	<input type="text" value="04"/>
		Any other (IQAC)	<input type="text" value="01"/>

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility;

	<i>Done by</i>	<i>Activities</i>
<i>Extension Activities</i>	NSS	1.Blood Donation Camp 2.Thalassemia Camp 3.Special Camping Program on Slum Development 4. Awareness on Red Ribbon: World AIDS Day
	IQAC	1.PCOS and its challenges
<i>Institutional Social Responsibility</i>	College	1.Revision of Electoral Roll of Election Commission 2.Polling Booth on different Elections
	Hostel Sub Committee	1. Free Tuitions to slum children by the boarders
	IQAC	1. Coordinated the Group-D Recruitment Examination, Govt. of W.B. 2. Coordinated the West Bengal Joint Entrance Examination, Govt. of W.B. 3. Formation of a Student Support Fund for meritorious and economically backward girl students by the honorarium of IQAC coordinator.

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Criterion – IV (2017-18)
Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	1619.0 Sq. Mt.			1619.0 Sq. Mt.
Class rooms	18			18
Laboratories	10			10
Seminar Halls	01			01
No. of important equipment purchased (\geq 1-0 lakh) during the current year.				
Value of the equipment purchased during the year (Rs. in Lakhs)				
Value of the equipment purchased during the year (Rs. in Lakhs)				
Smart Class Room	0	01	College Fund	01
Virtual Class Room	0	01	WB Govt.	01
Principal's Room	01			01
Staff Room	02			02

4.2 Computerization of administration and library

Administration is now fully Computerized and the library is equipped with the software KOHA

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	9,221	11,08,808	309	1,33,485	9,530	12,42,293
Reference Books	1,427	3,70,951	14	4,080	1,441	3,75,031
e-Books						
Journals	15	18,182	-	-	14	17,900
e-Journals						
Digital Database						
CD & Video	27				27	
Others (specify)						

4.4 Technology up gradation (overall):

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	31	01	07	02	01	03	16	
Added	03	0	10	0	0	0	0	
Total	34	01	17	02	01	03	16	

4.5 Computer, Internet access, training to teachers and students and any other programme for technology up-gradation (Networking, e-Governance etc.)

Our Campus is enabled with Wi-Fi. CCTV, Smart Class Room and Virtual Class Room.

4.6 Amount spent on maintenance in lakhs : data not available

i) ICT

3 lakhs

ii) Campus Infrastructure and facilities

5.50 lakhs

iii) Equipment

1 lakh

iv) Others

0.50 lakh

Total :

10 lakhs

Criterion – V (2017-18)

Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- Students are regularly notified in college websites regarding the students support services
- Existence of Cells -- Anti- Ragging cell & Women's cell
- Regular activities of Clubs – Eco Club (by Environmental Science department), Photography Club (by Film Studies Department), Music Club (by Cultural Sub Committee)
- Financial concessions available through different funds
- Functioning of Career & psychological counselling Cells
- Implementation of Kanyashree Prakalpa of Government of West Bengal

5.2 Efforts made by the institution for tracking the progression

- Mid-Term & Selection Tests
- Departmental class tests
- Question-answer sessions using University question papers
- Students Seminar and projects
- Quiz on subjects
- Parent-teacher meetings by departments

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
852	--	--	--

(b) No. of students outside the state

(c) No. of international students

No	%

Men

Women

No	%

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
714	114	02	29	00	859	790	46	00	16	00	852

Demand ratio 3:1

Dropout % : Nil

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

Seminar organised on 'How to prepare for Competitive Examinations' by RICE, Kolkata.

No. of students beneficiaries

Participation: 75

5.5 No. of students qualified in these examinations: NA (only UG level)

NET SET/SLET TE
IAS/IPS etc State PSC UPSC Others

5.6 Details of student counselling and career guidance

- FEVICRYL – Painting, Embroidery, Moulding Craft (Students Participation --

No. of students benefitted

45

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed

5.8 Details of gender sensitization programmes

The Hostel Sub Committee continuously monitors the discipline and security of the hostel.
Women's Cell performing its regular activities
Sanitary Napkin Vending Machine installed
Thalassemia Awareness Camp conducted
Awareness Program on PCOS & its Challenges by Akumentis Healthcare Ltd. Held.
Anti-Ragging Cell functioning satisfactorily.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events:

State/ University level 02 National level International level

No. of students participated in cultural events:

State/ University level 03 National level International level

Participation of students in Institutional Level:

<i>Sl.</i>	<i>Date</i>	<i>Participation in:</i>
1	09/05/2017	Rabindra Jayanti Celebration by Cultural Sub Committee
2	21/03/2018	Annual Social Function
3	08/03/2018	International Women's Day Celebration
4	24.02.2018	Educational Tour Organised by Department of Bengali
5	09.01.2018	Educational Tour Organised by Department of Political Science
6	12.01.2018	Educational Tour Organised by Department of Education
7	21/02/2018	International Mother Language Day
8	22/01/2018	Saraswati Puja
9	15/01/2018	Annual Sports
10	12/01/2018	Birthday celebration of Swami Vivekananda by NSS units
11	24.11.2017	Quiz Competition Organised by Bengali Department
12	21/11/2017	Antakshari' organized by IQAC & Students' Union
13	16.11.2017	Quiz Competition Organised by IQAC & Students' Union
14	25/09/2017	Golden Jubilee Celebration of Netaji Nagar Group of Colleges
15	05/09/2017	Teachers' Day
16	25.08.2017	Publication of Wall Magazine by Department of Bengali
17	15/08/2017	Independence Day Celebration

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution		
Financial support from government	65	
Financial support from other sources		
Number of students who received International/ National recognitions		

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

Fairs : Institutional Level:

5.12 No. of social initiatives undertaken by the students

Health check-up of Slum dwellers of the locality

NSS special Camp in two slums (adopted by NSS units)

Distribution of books on Sister Nivedita to girls schools students from local schools to celebrate the 150th birth anniversary of Sister Nivedita.

5.13 Major grievances of students (if any) redressed:

-
- Proper Common Room – improvement of students’ common room facilities
 - Organization of Indoor games like table tennis, carom etc. for the students

Criterion – VI (2017-18)

Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

- Vision:**
- To empower women from all sections of society through holistic education activities.
 - To develop moral values, discipline and dynamism along with imparting quality education.
- Mission:**
- To cater to the ever-increasing need for women's education.
- *Social Inclusion:*
To impart quality education to women students from backward classes and first generation learners from economically challenged backgrounds.
 - *Moral Values:*
To provide an ambience that makes our students ethically strong so that they can contribute to a healthy and prosperous society.
 - *Social Participation:*
To encourage innovative thinking and creativity in our students and to encourage greater participation of students in various academic, cultural and social activities, both co-curricular and extra-curricular.
 - *Special Needs:*
To address the special needs of backward students.

6.2 Does the Institution has a management Information System

The system at present is capable of preserving only the students related information
--

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

HoDs from different departments in consultation with faculty members prepare necessary suggestions / feedbacks for University prior to the revision of syllabi.

6.3.2 Teaching and Learning

1.	Class Routine prepared by the Routine Sub Committee
2.	Academic Calendar and class routine provided to all students during their orientation for the new session.
3.	ICT enabled teaching & learning has been encouraged.

6.3.3 Examination and Evaluation

1.	Internal Examinations (Mid-Term & Test) have been organized and completed timely.
2.	Results have been analysed for future planning
3.	College is the venue of University Examination (External: Written & Practical) for B.A. / B.Sc. Honours & General Examination
4.	Faculties from different departments including FTTs, PTTs and GLs have actively participated in invigilation and evaluation of answer scripts.

6.3.4 Research and Development

1.	A 'Research Sub-Committee' has been formed to encourage and monitor regular research activities of the teachers.
2.	Article / papers have been published by teachers in Peer reviewed National / International Journal on regular basis
3.	Text Books have been published by Teachers for UG (Honours & General) level

6.3.5 Library, ICT and physical infrastructure / instrumentation

1.	New Books have been purchased by utilising State Govt. fund
2.	New Journals of different subjects have been subscribed.
3.	Future plan is to install INFLIBNET
4.	Five Almirahs have been purchased for the Seminar Library of Arts Departments

6.3.6 Human Resource Management

1.	'Service Book' of the teachers have been updated
2.	'Service Book' of the non-teaching staff have been updated
3.	The detailed Leave record of Teaching & Non-teaching staff have been maintained properly.
4.	Appointment & Confirmation of Teaching and Non-Teaching Staff have been done through proper channel, by ratifying Governing Body
5.	Promotional benefits have been processed for several teachers through proper channel under CAS by the formation of Selection / Screening Committee.
6.	Re-fixation of Pay due to the incremental benefit of M.Phil. / Ph.D. of teachers has been done through proper channel.
7.	All teacher related affairs looked after adequately by the Teachers; Council
8.	All affairs of Non-Teaching Staff taken care of by The Non-Teaching Staff Association
9.	Students Union manages the students' related affairs with ample guidance from the teachers.
10.	Governing Body is the final decision-maker and the parent body to monitor the overall management.
11.	Appointment of Guest Lecturers in different departments have been done through advertisement and interview by maintaining the UGC norms.

6.3.7 Faculty and Staff recruitment

1.	Appointment of Guest Lecturers through a Screening Committee
2.	Recruitment of Non-Teaching Staff on contractual basis by the approval of Governing Body
3.	Full time appointment of teachers is done only through the recommendations of West Bengal College Service Commission

6.3.8 Industry / Institute Interaction / Collaboration

Sl.	Collaborative Agency	Objective
1.	R. C. Bose Centre for Cryptology and Security, Indian Statistical Institute, Kolkata	To promote the Education of Mathematics, Theoretical Computer Science and Cryptology among school level students
2.	Essar Infosys, Kolkata	To develop the Communicative English; To start a course on multimedia

6.3.9 Admission of Students

As per the norms prescribed by The University of Calcutta				
Honours	B.Sc.	Botany: Chemistry: Environmental Science: Economics : Food & Nutrition: Physiology: Zoology:	B.A.	Bengali: Education: Philosophy: Political Science:
General	B.Sc.		B.A.	

6.4 Welfare schemes for

Teaching	Group Savings Life Insurance, Cooperative Society
Non-Teaching	Group Savings Life Insurance, Cooperative Society
Students	Free ship and scholarship Kanyashri Prakalpa of State Government, Swami Vivekananda Merit cum means Scholarship

6.5 Total corpus fund generated

--

6.6 Whether Annual Financial Audit has been doneYes ☐ No ☐**6.7 Whether Academic and Administrative Audit (AAA) has been done?**

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic			yes	Principal & College Authority
Administrative				Governing Body

6.8 Does the University/ Autonomous College declares results within 30 days?For UG Programmes Yes ☐ No ☐For PG Programmes Yes ☐ No ☐**6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?**

NA

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

NA

6.11 Activities and support from the Alumni Association

Suggestions on quality improvement

6.12 Activities and support from the Parent – Teacher Association

All departments organise Parent-Teacher Meeting regularly discussing the students' academic strength and weaknesses for their improvement. Participation in all college activities is also encouraged through such meetings.

6.13 Development programmes for support staff

- Participation in Health Check Up Program organised by college NSS units
- Participation in various Awareness Programs

6.14 Initiatives taken by the institution to make the campus eco-friendly

1.	the campus is a Plastic Free Zone
2.	Environmental Audit is under processing
3.	Display of notice boards in several places
4.	Use of E-dustbin encouraged
5.	Use of less papers encouraged
6.	Use of eco-friendly and energy saving CFL lamps is being considered
7.	Water harvesting arrangements to implement 'Jal Dharo Jal Bharo Prakalpa' of State Government undertaken

Criterion – VII (2017-18) **Innovations and Best Practices**

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

1.	Class test on a regular basis
2.	Subject quiz organised by departments
3.	Student's seminars conducted frequently
4.	Use of ICT in teaching-learning process encouraged

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

1.	Vocational Training Program for the students	Organised
2.	Smart Class Room	Executed
3.	Awareness program on Self Defence	Organised
4.	Seminar Library Room	Ongoing
5.	Renovation of classrooms	Initiated
6.	Introduction of INFLIBNET in library	Not undertaken yet
7.	Canteen for the stakeholders	Executed
8.	Promotion of teachers under CAS	Done
9.	Extensive use of smart class room for Honours students	Satisfactorily launched
10.	Submission of Detailed Project Report to RUSA, West Bengal	Submitted

7.3 Give two Best Practices of the institution (please see the format in the NAAC Self-study Manuals)

Best practice 1:	Skill Enhancement Program by providing <i>Free- of – Cost Art and Craft Course</i> to inculcate self-reliance skills in our girls in association with Fevicryl, Kolkata. <div style="text-align: right;">Annexure: V</div>
Best practice 2:	Collaborative Academic Outreach Program In collaboration with R. C. Bose Center For Cryptology & Security, Indian Statistical Institute, Kolkata <div style="text-align: right;">Annexure: VI</div>

7.4 Contribution to environmental awareness / protection

NSS (Unit-1&2) along with Department of Environmental Studies organise different seminars, camps and awareness programs on these issues

7.5 Whether environmental audit was conducted?

Yes

☐

No

☒

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

<i>Strength</i>	<ul style="list-style-type: none"> Teachers are extremely dedicated and motivated and maintain high academic standards of the college, with good teacher-taught relationship. The promotion of an institution- community interaction network through diverse programs involvement of College students in diverse extension activities with socially and economically challenged sections of society students, making as a responsible citizens with a sense of moral, social and civic responsibility. The College is one of the very few in the city which offers excellent and exclusive hostel facilities for outstation girl students at a reasonable rate.
<i>Weakness</i>	<ul style="list-style-type: none"> Lack of space and infrastructural facilities along with excessive work load acts as a deterrent to faculty research. inadequate sanctioned posts of Full Time Faculty and Non-Teaching Staff hampers the effective functioning of the present faculty and the execution of their duties. Moderate student strength hampers the execution of several development activities. Insufficient and irregular fund flow hinders the planning and execution of projected works of both the College and Hostel.
<i>Opportunities</i>	<ul style="list-style-type: none"> Introduction of Post Graduate Courses in the Distance Education mode for increased opportunities for further studies. Introduction of more institutional scholarships / free ships for those meritorious but economically backward students not receiving financial assistance from other sources. Increased participation of the students in co-curricular and extra-curricular programmes. More Value Education and Health Awareness Programmes for students More opportunities for Faculty members to carry out research activities and publish their articles in journals of repute. Expansion of the library and its tangible and intangible resources for the benefit of its users.
<i>Challenges</i>	<ul style="list-style-type: none"> To improve student intake. A shift of administrative activities to a more paperless process Use of ICT in administrative and Office work Limited scope for introducing innovative teaching-learning techniques due to constraints in syllabi and annual academic schedule designed by the University.

8. Plans of institution for next year (18-19):

Sl.	Major Activities	Current Status (on the date of submission)
1.	Formation of a Psychological Counselling Cell	Done / approved on 04/10/2018
2.	Formation of Legal Counselling Cell	Done / approved on 04/10/2018
3.	Organizing Departmental Seminars on regular basis	Initiatives taken
4.	Introduction of Geography and English Honours & General in UG level	Initiatives taken
5.	Completion of second and third floor of the building	From RUSA funding
6.	Completion of the Students' Hostel	From RUSA funding
7.	Academic Audit for 2018-19	To be done
8.	Green Audit for 2018-19	To be done
9.	Introduction of Vocational Training Program / Courses	Initiatives taken
10.	Introduction of Music & Dance classes	To be done
11.	Installation of Solar Panel	From RUSA funding
12.	Introduction of Distance Mode Education in collaboration with NSOU (Netaji Subhas Open University)	Challenge
13.	To install INFLIBNET in General Library	From RUSA funding
14.	To enrich all the laboratories with adequate equipment	From RUSA funding
15.	To enrich all the Arts Departments with proper infrastructure	From RUSA funding
16.	To initiate the process for Full Time Teachers in vacant / retired Posts	Initiatives taken by sending the prayer with supporting documents to West Bengal College Service Commission & Higher Education Department
17.	To initiate the process for recruitment in vacant / retired Non-Teaching Posts	
18.	To initiate the process for creation of new Teaching and Non-teaching posts	
19.	Celebration of '125 th Anniversary of Swami Vivekananda's Historic Chicago Speech throughout the year.	Initiated: Seminar I was held on 12/10/2018
20.	Principal Room, Staff Room, Office & all Laboratories under LAN with ICT facilities	From RUSA funding

Name: DR. BIPUL DE

Designation: Associate Professor in Economics

Name: DR. TAPAN KUMAR GHOSH

Designation: PRINCIPAL

Bipul De

Signature of the Coordinator, IQAC

Co-ordinator, IQAC
Netaji Nagar College for Women

T. K. Ghosh

Signature of the Chairperson, IQAC

Principal
Netaji Nagar College for Women
Regent Estate, Kol - 92







राष्ट्रीय मूल्यांकन एवं प्रत्यायन परिषद
 विश्वविद्यालय अनुदान आयोग का स्वायत्त संस्थान
NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL
 An Autonomous Institution of the University Grants Commission

Quality Profile

Name of the Institution : Netaji Nagar College for Women
 Place : Regent Estate, Kolkata, West Bengal

Criteria	Weightage (W_i)	Criterion-wise Weighted Grade Point ($Cr WGP_i$)	Criterion-wise Grade Point Averages ($Cr WGP_i / W_i$)
I. Curricular Aspects	100	200	2.00
II. Teaching-Learning and Evaluation	350	1050	3.00
III. Research, Consultancy and Extension	150	370	2.47
IV. Infrastructure and Learning Resources	100	200	2.00
V. Student Support and Progression	100	270	2.70
VI. Governance, Leadership & Management	100	220	2.20
VII. Innovations and Best Practices	100	270	2.70
Total	$\sum_{i=1}^7 W_i = 1000$	$\sum_{i=1}^7 (Cr WGP_i) = 2580$	

$$\text{Institutional CGPA} = \frac{\sum_{i=1}^7 (Cr WGP_i)}{\sum_{i=1}^7 W_i} = \frac{2580}{1000} = \boxed{2.58}$$

Grade = B⁺

Date : December 02, 2016




 Director

- This certification is valid for a period of Five years with effect from December 02, 2016
- An institutional CGPA on seven point scale in the range of 3.76 - 4.00 denotes A⁺⁺ grade, 3.51 - 3.75 denotes A⁺ grade, 3.01 - 3.50 denotes A grade, 2.76 - 3.00 denotes B⁺⁺ grade, 2.51 - 2.75 denotes B⁺ grade, 2.01 - 2.50 denotes B grade, 1.51 - 2.00 denotes C grade
- Scores rounded off to the nearest integer

EC(SC)/19/A&A/20.2

Academic Calendar: 2017-18

Term	Month	Working Days	Sundays	Holidays	Total
Term I (1 st July to commencement of Puja vacation) 01.07.2016-06.10.2016	July	25	05	01 (1 st Id ul Fitre)	31
	August	25	04	02 (14 th Janmastami; 15 th Independence Day;)	31
	September	20	03	07 (2 nd Id-Uz-Zoha; 19 th Mahalaya; 26 th to 30 th Puja Vacation)	30
	October	07	01	23 (1 st to 22 nd Puja Vacation; 27 th Jagaddhatri Puja)	31
Term II (Post Puja vacation to winter recess) 03.11.2016-24.12.2016	November	25	04	01 (4 th Guru Nanak's Birthday;)	30
	December	19	05	07 (2 nd Fateha doaz Daham; 25 th to 31 st winter recess)	31
Term III (Post winter recess to summer recess) 02.01.2017-15.05.2017	January	22	04	05 (1 st New Year; 12 th Swami Vivekananda's Birthday; 22 nd Saraswati Puja; 23 rd Netaji's Birthday; 24 th CU foundation Day; 26 th Republic Day)	31
	February	23	04	01 (14 th Sivaratri)	28
	March	23	04	04 (2 nd and 3 rd Holi; 30 th Good Friday; 31 st Easter)	31
	April	23	05	02 (14 th Dr. B.R. Ambedkar's Birthday; Chaitra Sankranti; 15 th Poila Baisakh)	30
	May	11	02	18 (1 st May Day; 9 th Rabindra Jayanti; 16 th to 31 st Summer recess)	31
	June	00	00	30 (1 st to 30 th Summer recess)	30
Total Working Days		223			

- Puja Vacation 26th October-22nd November=26 Days
- Winter Recess 25th December-1st January=08 Days
- Summer Recess 16th May-30th June=46 Days

Annexure – IV (a)

NETAJI NAGAR COLLEGE FOR WOMEN, KOLKATA-92

INTERNAL QUALITY ASSURANCE CELL (IQAC)

STUDENTS FEEDBACK FORM

This questionnaire has been designed by IQAC, Netaji Nagar College for Women, Kolkata to seek a feedback from the student to strengthen the quality of teaching-learning environment.

TICK (✓) THE APPROPRIATE CHOICE FOR EACH POINT.

TEACHERS OF THE DEPARTMENT		Below average 1	Avg. 2	Good 3	Very Good 4	Excellent 5
1	Punctuality in classes					
2	Regularity in taking classes					
3	Completes syllabus of the course in time					
4	Shares the answers of class tests					
5	Shows the evaluated answer books					
6	Helps students by providing study materials					
7	Helps students in realizing career goals					
8	Inspires students for ethical conduct					
9	Availability of teacher in laboratory					
10	Helping the students in conducting experiments					
LIBRARY & OFFICE		Below average 1	Avg. 2	Good 3	Very Good 4	Excellent 5
1	Library Resources (required no. of books)					
2	Library Services					
3	Cooperation from Library Staff					
4	Availability of Reading Space					
5	Availability of Photocopy facility					
6	Cooperation from Office Staff					
OTHER FACILITIES		Below average 1	Avg. 2	Good 3	Very Good 4	Excellent 5
1	Availability of Pure Drinking Water					
2	Availability of Clean Washrooms					
3	Cleanliness of College Campus					
4	Beautification of College campus					
Suggestions , if any						
1	Regarding Library					
2	Regarding Co-curricular Activity					
3	Regarding Sports facilities					
4	Any other suggestions					

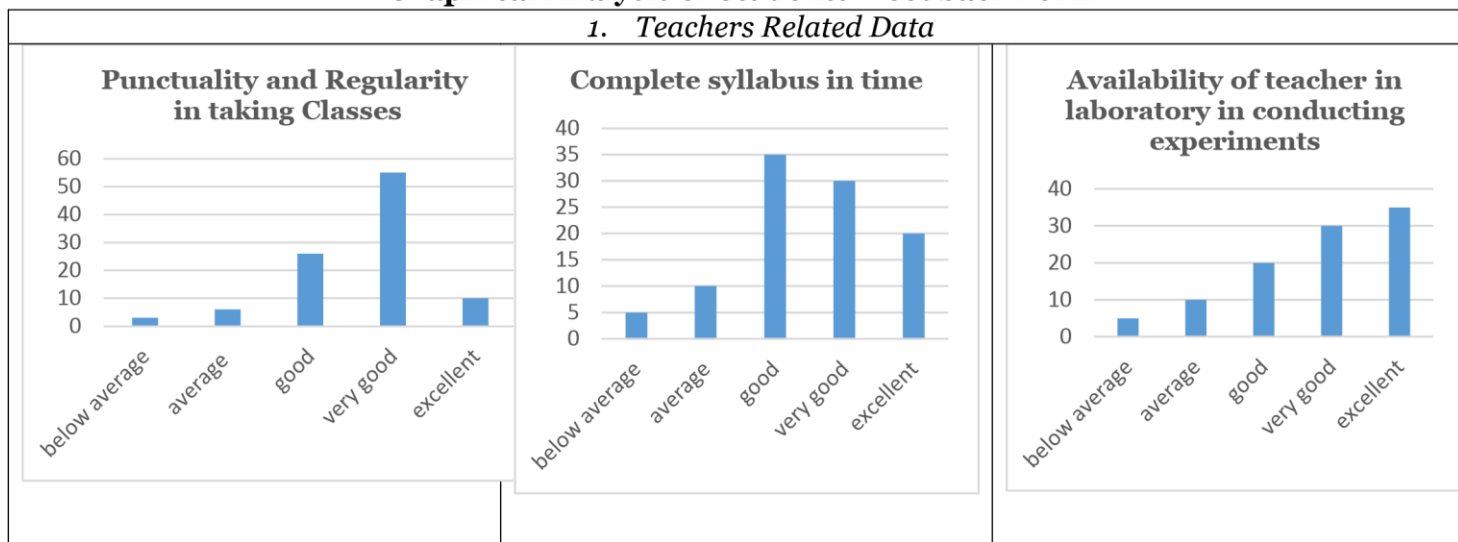
Name (optional):

Class:

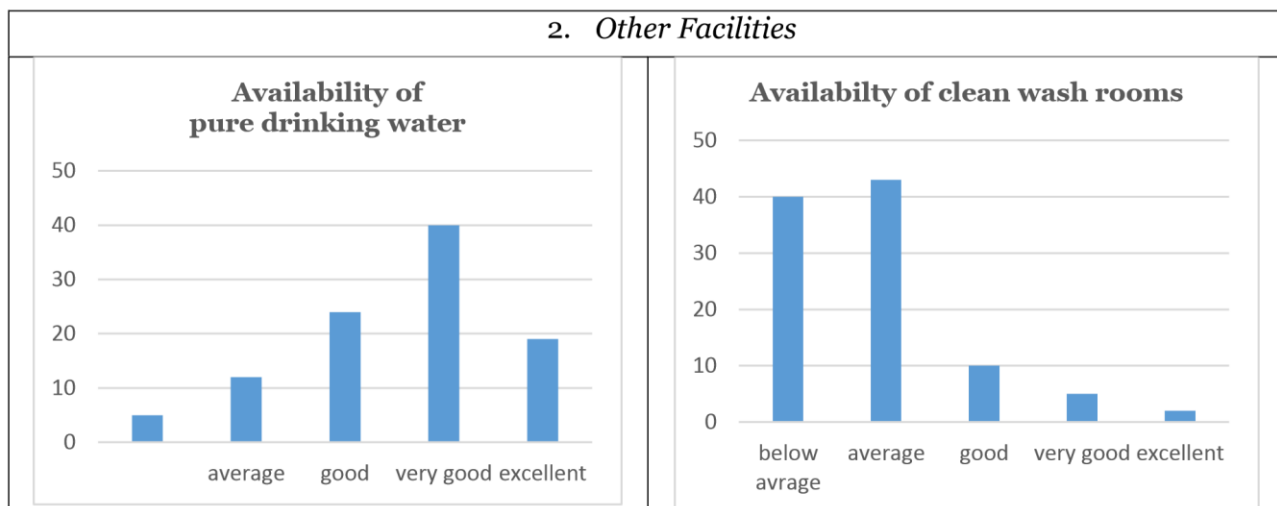
Date:

Graphical Analysis of Students' Feedback Form

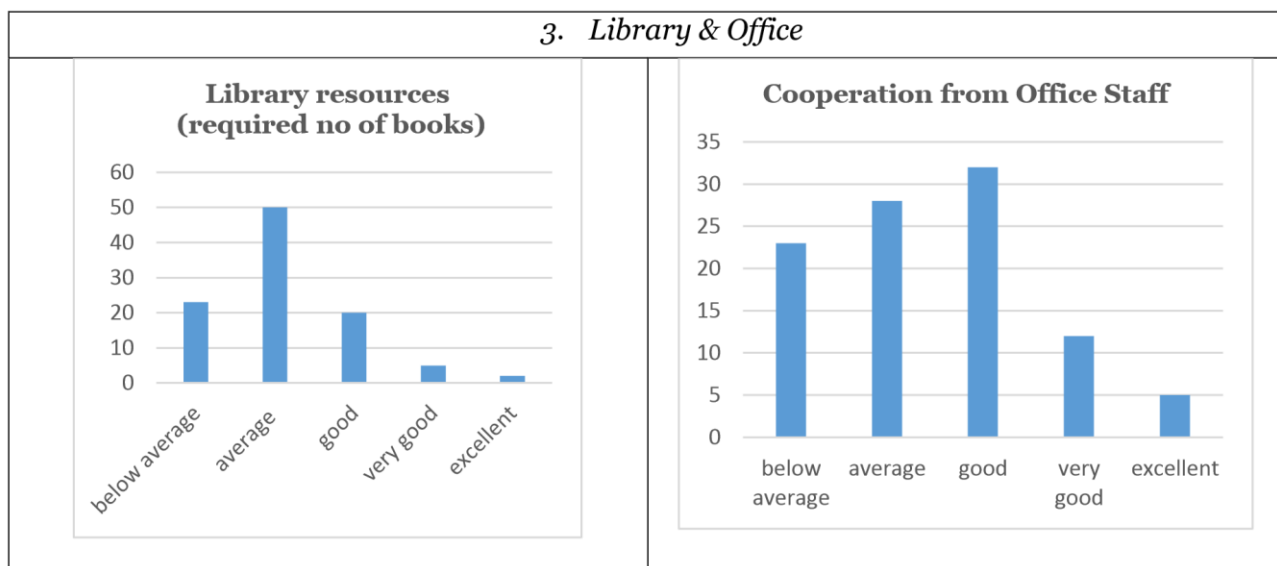
1. Teachers Related Data



2. Other Facilities



3. Library & Office



Annexure – IV (b)

Best Practice I	
Skill Enhancement Program by providing Three- day free- of – cost Art and Craft Course to empower our girls in association with Fevicryl, Kolkata.	
Title	<p>“Give Wings to your imagination”</p> <p><i>Empowering girls through Skill Enhancement Program</i></p>
Goal	<p>To explore the factors that contribute to</p> <ul style="list-style-type: none"> • girls' financial independence • making education more multi-faceted, colourful and imaginative • social support strategies for girl students
Context	<p>The college has observed over the years that the ‘vicious triad’ of</p> <ol style="list-style-type: none"> i. economic backwardness, ii. lack of education and awareness among the family members of the students leading to iii. early marriages prevent them from taking up full time jobs. <p>In this context the college embarked upon the course to enable such students to pursue their dreams of financial independence from their homes, while catering to the needs of their family and children.</p>
Practice	<p>Students are given free demonstration class in the month of July followed by the three- day course in the month of August which includes no admission fee and the materials are provided at minimal cost by the company.</p>
Success	<ol style="list-style-type: none"> i. <i>Increase in no of participants:</i> A steady rise in participation from students has been recorded with the number of students increasing from 25 in 2016 to 55 in 2018. ii. <i>Key role in helping girls to get jobs:</i> Many students have taken up jobs in various boutiques or have started their own boutiques. iii. <i>Development of technical capacity and skills:</i> Jewellery –making has also emerged as a lucrative job option and many of our students have become successful in online handmade junk- jewellery business.
Problems	<p>The problems of smooth functioning of the program are:</p> <ul style="list-style-type: none"> • lack of access to financial capital • Inadequate policy frameworks • Lack of support from the family members • Lack of education and conservative nature of the family members • Early marriage of the students

Annexure - VI

Best Practice: II (2017-18) Collaborative Academic Outreach Program In collaboration with R. C. Bose Center For Cryptology & Security, Indian Statistical Institute, Kolkata				
Title / Theme	Cryptology, Mathematics & Theoretical Computer Science			
Goal	To Promote the Education of Mathematics, Theoretical Computer Science & Cryptology by conducting Academic Seminars, Lectures and / or Workshops with a target audience consisting of Undergraduate college students of Science and High School students of class XI / XII of Science.			
Context	In response to the initiative of Netaji Nagar College for Women, Kolkata, on 27.04.2015, R. C. Bose Centre For Cryptology & Security, a wing of Indian Statistical Institute of Kolkata agreed to conduct a Collaborative Academic Outreach Program on Mathematics, Theoretical Computer Science & Cryptology to inculcate the prospects and ideas of the subjects to the aspirant students.			
Practice	Activities: 2017-18			
	Sl	Date	Resource persons from:	No of Participants
	1	03.11.2017	1. Indian Statistical Institute, Kolkata	Schools : 03; Students: 70
	2	14.12.2017	2. West Bengal State University	Schools ; 03; Students : 105
	3	15.12.2017	3. Jadavpur University, Kolkata	Schools : 03; Students : 75
	4	21.12.2017	4. R. C. Bose Centre For Cryptology & Security, Kolkata	Schools : 03; Students : 80
	5	08.01.2018		Schools : 03; Students : 130
	6	08.03.2018		Schools : 04; Students : 90
Success	<ul style="list-style-type: none"> The workshops received a huge response from the participating and other academic institutions. Successful organizations of all scheduled workshops Highly appreciated by renowned Academicians Participation of 550 students from nearly 20 schools Lecture delivered by more than 20 resource persons from different Universities and Institutions. 			
Problems	<ul style="list-style-type: none"> Lack of space to run a parallel outreach program with University programs / schedule simultaneously. Lack of adequate infrastructure 			

Annexure - VII**Contributors / Internal Members of
Internal Quality Assurance Cell (2017-18)**

<i>Sl.</i>	<i>Name</i>	<i>Designation</i>	<i>Department</i>	<i>Representatives</i>
1	Dr. Tapan Kumar Ghosh	Principal & Chairperson	Zoology	--
2	Dr. Chaitali Bhattacharya	Associate Professor	Chemistry	TR
3	Dr. Susmita Roy	Assistant Professor	Botany	TR
4	Dr. Nilimpa Ghosh	Assistant Professor	Pol. Sc.	TR
5	Dr. Shabana Haydar	Assistant Professor	Education	TR
6	Dr. Moumit Roy Goswami	Assistant Professor	Env. Sc.	TR
7	Dr. barun Kumar Pal	Assistant Professor	Mathematics	TR
8	Dr. Pradip Thakur	Assistant Professor	Physics	TR
9	Smt. Radhika Banerjee	Clerk	Office	NTR
10	Smt. Madhumita Das	GS, Students' Union	--	SR
11	Dr. Bipul De	Associate Professor	Economics	Coordinator