

NETAJI NAGAR COLLEGE FOR WOMEN



REACCREDITED BY NAAAC WITH GRADE B+

170/13/1, Netaji Subhas Chandra Bose Road

Regent Estate, Kolkata-700 092

E-mail : netajinagarwomen@yahoo.com

Website : www.netajinagarcollegeforwomen.in

Ref.No.:

Date :

Annual Report on e-Governance for the year 2019-20

Introduction:

E - Governance is becoming increasingly more relevant in the college with each passing year. This transformation has been essential today in all functional aspects of the institution, to deliver streamlined services to all stakeholders with speed, efficiency, transparency and accountability at an affordable cost.

Infrastructural support to implement e-governance in the institution is ensured as the primary requirement. Computers and internet facility for teachers and students are provided, in the laboratories, computer room, library and the office. In addition, the college website provides the required support for student admission, examination, and other activities of the college at all times.

During the year e-governance has been employed in the following areas:

E-Governance in Administration:

- Academic Calendars, Time tables, Courses of Study, POs and COs, Examination Schedules and all essential Notices have been regularly uploaded in the College Website for the students.
- Information regarding extra-curricular activities, regular programs and events of the College have been uploaded to the College Website for the access of one and all.
- For Purchases and infrastructural development of the college, digital processes have been used wherever possible.

E - Governance in Finance and Accounts:

- Staff salary has been processed through IFMS and HRMS portals, and has been credited directly to individual bank accounts.
- Utilization of RUSA Grants has been managed through PFMS portal.

E - Governance in Student Support and Admission:

- Student admission has been an online process through the admission portal of the college website, dedicated messaging service (SMS) and admission fees have been paid to the banks directly.
- All the scholarships available to the students have been managed with the help of dedicated portals of the Government of West Bengal.
- Learning resources have been made available to students as soft copies of books and other specific study materials through Whatsapp groups, Google Classroom and e-mail during the COVID-19 pandemic, when there was a blanket lockdown.
- Classes have been held online for the students during this time using Google Meet, Zoom platforms.
- Essential information of statutory committees and cells of the college for student support are posted in the college website for their quick access.

E - Governance in Students Examinations:

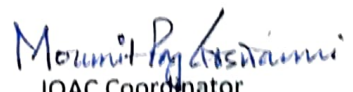
- For the University semester-end examinations, form submission and processing have been online through the University Examination Portal.
- Notices and schedules of the examinations, have been regularly posted in the college website.
- Examination marks after evaluation and scrutiny have been uploaded within time on to the University Examination Portal.
- Results of university examinations have been published online after due notifications and have been accessed by students through specific university websites.

Conclusion: E -governance has brought about a sea-change in the numerous activities of the college relating to administration, accounts, academics, student admission, support and examinations. It has reduced processing time, manual labour, and the consumption of paper in a major way. The way forward is clearly to improve upon these benefits for the optimization of the resources of the college with prudence and foresight.



Principal

Principal
Netaji Nagar College for Women
Regent Estate, Kol - 92



IQAC Coordinator

Co-ordinator, IQAC

Netaji Nagar College for Women